

Self-Assessment Worksheet for School Counselors

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Name:

Date:

Evaluation Year Cycle:

To be used as a resource for additional study, understanding of components, and gathering evidence; carefully reflect on your experiences and your performance in each of the four domains. Evaluate yourself as honestly as possible on each element. Refer to the Framework for Teaching Appendix C in the Certificated Employees Contract to help you determine your level of performance.

KEY: U = Unsatisfactory B = Basic P = Proficient D = Distinguished NA = Not Applicable

DOMAIN 1: PLANNING AND PREPARATION

U	B	P	D	NA	Component
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1a: Demonstrating knowledge of counseling theory and techniques
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1b: Demonstrating knowledge of child and adolescent development
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1c: Establishing goals for the counseling program appropriate to the setting and the students served
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1d: Demonstrating knowledge of state and federal regulations and of resources both within and beyond the school and district
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1e: Planning the counseling program, integrated with the regular school program
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1f: Developing a plan to evaluate the counseling program

DOMAIN 2: THE ENVIRONMENT

U	B	P	D	NA	Component
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2a: Creating an environment of respect and rapport
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2b: Establishing a culture for productive communication
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2c: Managing routines and procedures
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2d: Establishing standards of conduct and contributing to the culture for student behavior throughout the school
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2e: Organizing physical space

DOMAIN 3: DELIVERY OF SERVICE

U	B	P	D	NA	Component
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3a: Assessing student needs
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3b: Assisting students and teachers in the formulation of academic, personal/social, and career plans, based on knowledge of student needs
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3c: Using counseling techniques in individual and classroom programs
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3d: Brokering resources to meet needs
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3e: Demonstrating flexibility and responsiveness

DOMAIN 4: PROFESSIONAL RESPONSIBILITIES

U	B	P	D	NA	Component
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4a: Reflecting on practice
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4b: Maintaining records and submitting them in a timely fashion
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4c: Communicating with families
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4d: Participating in a professional community
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4e: Engaging in professional development
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4f: Showing professionalism