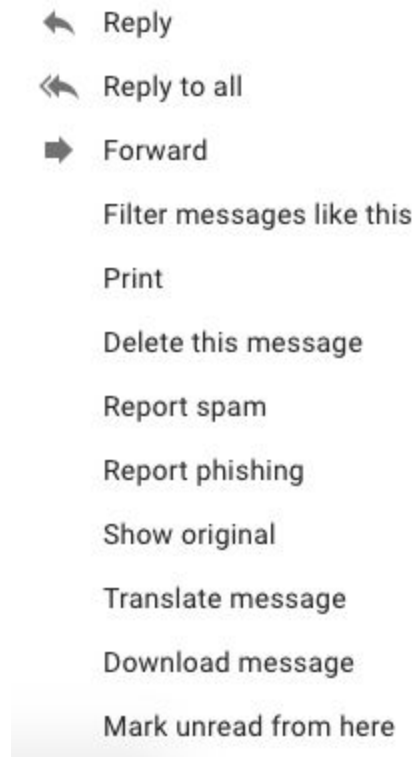


## Translation of Gmail

1. When an email is received, select “Translate message” .



2. Then select the language and click “View translated message”.



## Translation of Google Form

1. Right click in the form.
2. Select Translate
3. Choose the language you would like it to be translated to.

Another option: If you have the Chrome extension of Google Translate, you can click the Google Translate extension icon on the right side of the URL and choose language.

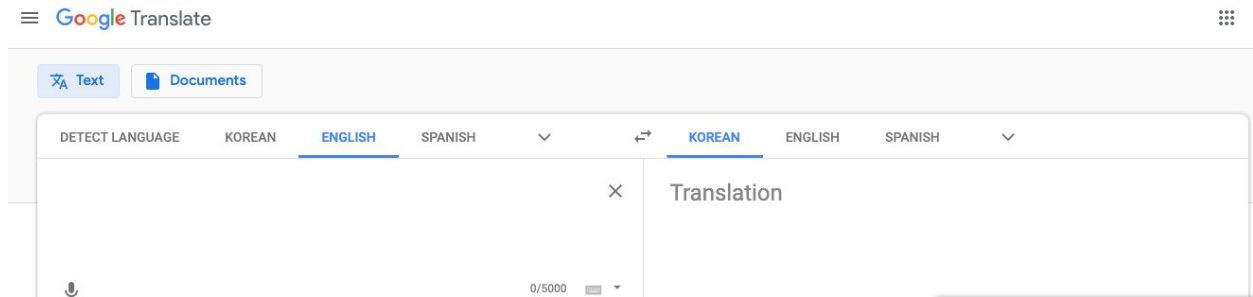


## Translation of Google Doc

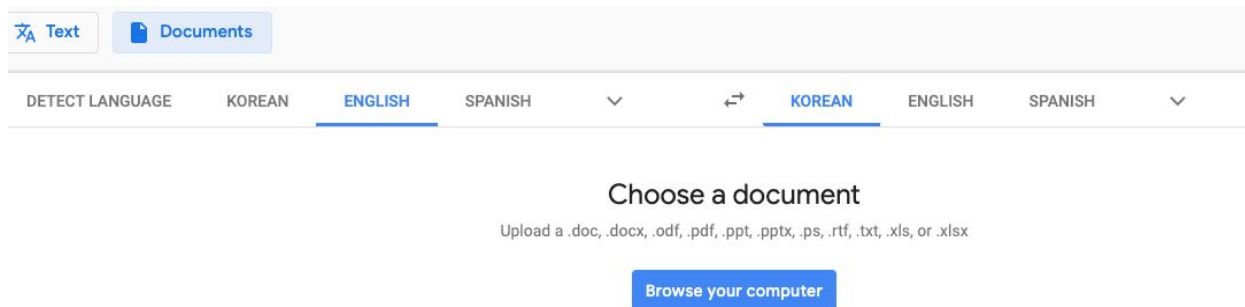
1. On your computer, open a document in Google Docs.
2. In the top menu, click Tools > Translate document.
3. Enter a name for the translated document and select a language.
4. Click Translate.
5. A translated copy of your document will open in a new window.  
You can also see this copy in your Google Drive.

## Translation of Google Slides

1. Download Google Slides to PowerPoint.
2. Save it onto the desktop.
3. Open GoogleTranslate on the web. Select the language of text and language to be translated.



4. Click “documents” in the upper left corner. Browse your computer, then select the file and open.



5. Click Translate (images will not show up).

## Translation of Webpage

1. Add Google translate extension from the chrome store.



chrome web store

[Home](#) > [Extensions](#) > Google Translate



Google Translate

Offered by: [translate.google.com](https://translate.google.com)

2. Right click and select "Translate to" and the desired language. Or click the Google Translate extension icon on the right side of the URL.

