### Household Application for Free and Reduced-Price Meals

**June 2022**

<table>
<thead>
<tr>
<th>Date</th>
<th>Daytime Phone</th>
<th>City, State &amp; Zip Code</th>
<th>Mailing Address</th>
</tr>
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</tbody>
</table>

**Email Address**

**Adult Household Member Signature**

**Principal Name of Adult Household Member**

**Federal Law**: School officials may verify (check) the information I am about to provide for free information my children may lose meals benefits and I may be prosecuted under applicable state and federal laws. To verify this application, they must include the name of the Missouri State Department of Education, which is located at 4960 West 60th Street, Kansas City, MO 64152.

1. **Income**: Complete information is required for all members of the household who are or may be in the household, including the student. An incomplete application may result in the student being denied eligibility for the free and reduced meal program.

2. **Household Members**: Include all members of the household. If more than five household members, please complete additional forms. If the student is a foster or homeless child, contact the school for assistance.

3. **Income Sources**: Include all income sources, including Social Security, military, and other government benefits.

4. **Income Calculation**: Calculate the total income of the household by adding all sources of income from step 3. Include all household members, including the student.

5. **Income Eligibility**: If the total income is less than the federal poverty line, the student is eligible for free meals. If the total income is between the federal poverty line and 130% of the federal poverty line, the student is eligible for reduced-price meals.

6. **Student Information**: Provide the student's grade level and school name.

7. **Special Education**: If the student is receiving special education services, check the appropriate box.

**8. Endorsement of Free or Reduced Price Meals**: By signing below, I certify that the information provided is true and complete. I understand that falsification of the information may lead to disciplinary action, including termination of eligibility for the program.

**Signature**: ____________________________

**Date**: ____________________________

**Contact Information**: 4960 West 60th Street, Kansas City, MO 64152

**Phone**: (816) 521-8600

**Email**: mealinfo@kcschools.org

**Website**: http://www.kcschools.org

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**Additional Forms**: For more information or assistance, contact the school district's main office or the Missouri State Department of Education.
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MERCER ISLAND SCHOOL DISTRICT
PARENTAL RELEASE OF INFORMATION FORM
THIS RELEASE IS VALID FOR THE SCHOOL YEAR 2022-23

Dear Parent/Guardian:

To save you time and effort, the information you gave on your Free and Reduced Price School Meals Application may be shared with other Mercer Island School District programs for which your children may qualify to receive reduced or free rates. For the following programs, we must have your permission to share your information.

☐ School Course, Lab, Equipment & Testing Fees
☐ College Bound Scholarship; 1st Generation Families; Washington College Access Network
☐ ASB Card, Club & Membership Dues
☐ Travel for Extra and Co-Curricular Options
☐ Sport Fees, Uniform Fees
☐ District Sponsored Event fees and ASB School Activities (Dance tickets/entrance fees)
☐ Device Insurance (iPad)
☐ Summer School Tuition

Please check any or all boxes above that you would like information regarding your free and reduced meal status released and fill out the form below to ensure that your information is shared for the child(ren) listed below. Your information will be shared only with the programs and their administrative personnel of the boxes you checked.

Child's Name: ___________________________ School: ___________________________
Child's Name: ___________________________ School: ___________________________
Child's Name: ___________________________ School: ___________________________
Child's Name: ___________________________ School: ___________________________

Signature of Parent/Guardian: ___________________________ Date: ___________________________

Printed Name: ___________________________

Address: ___________________________

Return this form to: Brenda Semeraro, Accounting Coordinator, 4160 86th Ave SE Mercer Island, WA 98040

For more information, you may email Brenda Semeraro brenda.semeraro@mercerislandschools.org
Dear Parent/Guardian:

This letter tells how your children can get free or reduced-price meals, as well as information on other benefits. The cost of school meals is shown below. Lunch will be served at no cost to those children who qualify for free and reduced-price meals in grades K-8. All other K-8 students will be charged the rates shown below.

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>Breakfast</th>
<th>Lunch</th>
<th>Snack</th>
</tr>
</thead>
<tbody>
<tr>
<td>K-5</td>
<td>N/A</td>
<td>$3.95</td>
<td>N/A</td>
</tr>
<tr>
<td>6-8</td>
<td>N/A</td>
<td>$4.20</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Who should fill out an application?

Fill out the application if:

- Total household income is the SAME or LESS than the amount on the chart.
- You receive Basic Food, take part in the Food Distribution Program on Indian Reservations (FDPIR), or receive Temporary Assistance for Needy Families (TANF) for your children.
- You are applying for foster children that are under the legal responsibility of a foster care agency or court.
- MIHS is not on the NSLP program and requires a separate application.

Turn in the application to: Brenda Semeraro, Accounting Coordinator, 4160 86th Ave SE Mercer Island WA 98040

We will notify you if the application is approved or denied. If any child you are applying for is homeless (McKinney-Vento), or migrant, check the appropriate box.

What counts as income? Who is considered a member of my household?

Look at the income chart below. Find your household size. Find your total household income. If members in the household are paid at different times during the month and you are unsure if your household is eligible, fill out an application and we will determine your income eligibility for you. The information you give will be used to determine your child’s eligibility for free or reduced-price meals.

Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals regardless of personal use income. If you have questions about applying for meal benefits for foster children, please contact us at 206-236-3306.

<table>
<thead>
<tr>
<th>Household Size</th>
<th>Annual</th>
<th>Monthly</th>
<th>Twice Per Month</th>
<th>Every Two Weeks</th>
<th>Weekly</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$25,142</td>
<td>$2,096</td>
<td>$1,048</td>
<td>$967</td>
<td>$484</td>
</tr>
<tr>
<td>2</td>
<td>$33,874</td>
<td>$2,823</td>
<td>$1,412</td>
<td>$1,303</td>
<td>$652</td>
</tr>
<tr>
<td>3</td>
<td>$42,606</td>
<td>$3,551</td>
<td>$1,776</td>
<td>$1,639</td>
<td>$820</td>
</tr>
<tr>
<td>4</td>
<td>$51,338</td>
<td>$4,279</td>
<td>$2,140</td>
<td>$1,975</td>
<td>$988</td>
</tr>
<tr>
<td>5</td>
<td>$60,070</td>
<td>$5,006</td>
<td>$2,503</td>
<td>$2,311</td>
<td>$1,156</td>
</tr>
<tr>
<td>6</td>
<td>$68,802</td>
<td>$5,734</td>
<td>$2,867</td>
<td>$2,647</td>
<td>$1,324</td>
</tr>
<tr>
<td>7</td>
<td>$77,534</td>
<td>$6,462</td>
<td>$3,231</td>
<td>$2,983</td>
<td>$1,492</td>
</tr>
<tr>
<td>8</td>
<td>$86,266</td>
<td>$7,189</td>
<td>$3,595</td>
<td>$3,318</td>
<td>$1,659</td>
</tr>
<tr>
<td>For each add’l family member, add:</td>
<td>$8,732</td>
<td>$728</td>
<td>$364</td>
<td>$336</td>
<td>$168</td>
</tr>
</tbody>
</table>

Household is defined as all persons, including parents, children, grandparents, and all people related or unrelated who live in your home and share living expenses. If applying for a household with a foster child, you may include the foster child in the total household size.

Household income is considered to be the income each household member received before taxes. This includes wages, social security, pension, unemployment, welfare, child support, alimony, and any other cash income. If including a foster child as part of the household, you must also include the foster child’s personal income. Do not report foster payments as income.

What must be on the application?

A. For households not getting any assistance:
   - Student name(s)
   - Names of all household members
   - Income by source for all household members
   - Adult household member’s signature
   - Last 4 digits of social security number of the adult household member who signs the application (or if the adult signing does not have a social security number, check the associated box).

   Complete Parts 1, 2, 3, 4, and 5; Part 6 is optional.

B. For households with only foster child(ren):
   - Student’s name
   - Adult household member signature

   Complete Parts 1 and 5; Part 6 is optional. You may also send the school a copy of the court documentation showing the foster child(ren) was/were placed with you instead of filling out an application form.

   Last 4 digits of SSN are not required for B.
What must be on the application? continued

C. For a family getting Basic Food/TANF/FDPIR:
   - List all student names
   - Enter a case number
   - Adult household member’s signature
   Complete Parts 1, 2, 4, and 5. Part 6 is optional.
   Last 4 digits of SSN are not required for C.

D. For household with a foster child(ren) and other children:
   Apply as a household and include foster children. Follow the
   directions for “A. For households not getting any assistance:”
   and include the foster child’s personal use income.

What if I’m not receiving basic food dollars?
If you have been approved for Basic Food but do not actually receive Basic Food dollars, you may be eligible for free or reduced-price meals. You must apply for meal benefits by filling out a meal application and returning it to your child’s school.

Do my children automatically qualify if they have a case number?
Yes. Children on TANF or Basic Food may get free meals and children receiving some Medicaid benefits may be eligible for free or reduced-price meals without the household having to complete an application. These children are identified by the school using a data matching process. This matched list is then made available to your child's school food service staff. The students on this list get free meals if their schools have the free and reduced-price breakfast and/or lunch program (not all schools do). Please contact us immediately if you feel your children should be receiving free meals and are not. If you do not want your child to participate in the free meal programs using this method, please notify the school.

If anyone in my household has a case number, will all children qualify for free meals?
Yes. If someone else in the household has a case number, other than a foster child, you must fill out an application and send it to your student's school. Please contact us immediately if you feel other children in your household should be receiving free meals and are not.

Basic Food - Can I qualify for assistance in buying food?
Basic Food is the state’s food stamp program. It helps households make ends meet by providing monthly benefits to buy food. Getting Basic Food is easy! You can apply in person at the local DSHS Community Service Office, by mail, or online. There are other benefits too. You can learn about Basic Food by calling 1-877-501-2233 or by logging on to https://www.dshs.wa.gov/esa/community-services-offices/basic-food.

We are in the military. Do we report our income differently?
Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.

My child’s application was approved last year. Do I need to fill out a new one?
Yes. Your child’s application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.

What if some household members have no income to report?
Household members may not receive some types of income we ask you to report on the application or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.

Health Coverage
To inquire about or apply for health care coverage for kids in your family, please visit http://www.wahealthplanfinder.org or you may call Washington Health Plan Finder at 1-855-923-4633.

What if my child needs special foods?
If your child needs special foods, contact the school/district food service office.

Proof of Eligibility
The information you provide may be verified at any time. You may be asked to send additional information to prove your child is eligible to receive free and reduced-price meals.

Fair Hearing
If you do not agree with the decision on your child’s application or the process used to prove income eligibility, you may talk with Matt Sullivan, Exec. Director of Finance and Operations, the fair hearing official. You have the right to a fair hearing which may be arranged by calling the school/school district at this number 206-236-3306.

Reapplication
You may apply for benefits any time during the school year. If you should have a decrease in household income, an increase in household size, or become unemployed, or receive Basic Food, TANF, or FDPIR, you may be eligible for benefits and may fill out an application at that time.