

Recorder Order Form

April 18th, 2019

Dear West Mercer Families,

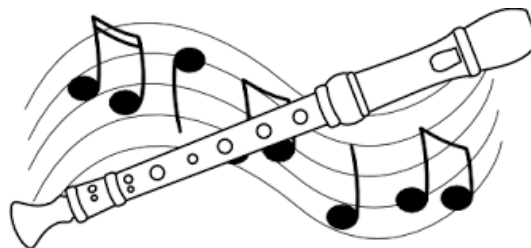
In a few weeks, we will be starting our recorder unit in music. This is always a favorite unit for many students, and I hope it will be for you as well! For the recorder unit to be successful, you each must have a recorder. Here are your choices:

- You may use a recorder you already own or one that you have borrowed. Any soprano recorder with English fingering is acceptable.
- You may purchase a recorder locally in many of the music stores. Again, any soprano recorder with English fingering is acceptable.
- You **may purchase a recorder online for \$5.50 total**. You will receive a 3 piece Yamaha soprano recorder with fingering chart and a bag. There are several different color options, specified below.
- You may borrow a district owned recorder from me to be returned at the end of the unit. These recorders have been previously used and cleaned.

Ordering online will be for a limited time. It opens on **Monday, April 22nd** and closes on **Friday, April 26th at 4PM**. Information on how to do this is located on the back of this page.

Scholarships are available! If you are interested in applying for a scholarship, please email Anna Orton at anna.orton@mercerislandschools.org. Feel free to contact me at clara.kurtenbach@mercerislandschools.org if you have any questions.

Sincerely,
Ms. Kurtenbach
Music Specialist



ORDER OPTIONS

DESCRIPTION	PRICE
3 piece Yamaha, white (not translucent)	\$5.50
3 piece Yamaha, translucent light blue *	\$5.50
3 piece Yamaha, translucent light pink *	\$5.50
3 piece Yamaha, translucent light green *	\$5.50
Recorder Time Method Book (<i>not required</i>)	\$4.50

* Translucent recorders are clear

TO ORDER ONLINE

Visit our district website www.mercerislandschools.org. Click on the “Online Payments” button listed. This system uses the same user name and password as SKYWARD Family Access.

Step by step instructions for Touchbase:

1. Log in to Touchbase <https://wa-mercerisland.intouchrecepting.com/> (using the same login & password as SKYWARD Family Access) All students within your family should be listed. If not, please contact the missing student's school.
2. Click on the student's name link
3. Using the links on the center of the screen. Select "Products at student's school" (Continue to click links until items appear)
 - a. Adjust the item quantity as desired
 - b. Click Add; you may add as many items as you want.
 - c. To shop for a different student, click the "Your Family" link at the top of the screen and select a new student name link. Repeat Step #3.
 - d. Select "Checkout" and follow the prompts.

If you have any questions about ordering online, feel free to contact Liz Dodd at Liz.Dodd@mercerislandschools.org