

MERCER ISLAND SCHOOL DISTRICT  
**Student Change of Information  
Name and/or Gender**

**For best results when filling out this form on your computer, download it first and open in Adobe Acrobat Reader.  
If filling out by hand, please print clearly.**

During the school year submit form to the registrar of the appropriate school. During the summer, submit form to the District Administration Building, 4160 86th Ave SE, Mercer Island, WA 98040, Attn: Mary Newcomer.

<b>Island Park Elementary</b> 5437 Island Crest Way Mercer Island, WA 98040	<b>Lakeridge Elementary</b> 8215 SE 78th Mercer Island, WA 98040	<b>Northwood Elementary</b> 4030 86th Ave SE Mercer Island, WA 98040	<b>West Mercer Elementary</b> 4141 81st Ave. SE Mercer Island, WA 98040	<b>Islander Middle School</b> 7447 84th AVE SE Mercer Island, WA 98040	<b>Mercer Island High School &amp; Crest Learning Center</b> 9100 SE 42nd Mercer Island, WA 98040
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Date: \_\_\_\_\_

Student first and last name (as they appear in Skyward): \_\_\_\_\_

Student legal name: \_\_\_\_\_

Grade: \_\_\_\_\_ Grad year: \_\_\_\_\_

**Information to be changed:**

Student preferred first name: \_\_\_\_\_

*Note: for high school students, both the preferred name and legal name will print on transcripts.*

Student gender as listed in Skyward: Male  Female  Blank/Non-Binary

Student gender if being changed: Male  Female  Blank/Non-Binary

*Parent/Guardian signature* \_\_\_\_\_

*Student signature* \_\_\_\_\_

*Note: Per Washington State law, if a student requests change(s) listed on this form, the parent/guardian signature is not required.*

**FOR OFFICE USE ONLY:**

Entered by \_\_\_\_\_ Date \_\_\_\_\_ By phone