

Memorandum of Understanding
between
Mercer Island Education Association ("MIEA")
and
Mercer Island School District ("District")
Regarding

Serving Students who are Quarantined Due to COVID-19

The District and MIEA have a shared interest in ensuring the educational access of students who are unable to attend school in-person because they have been directed to quarantine due to COVID-19. A District nurse or administrator will make the determination for the need to quarantine in accordance with DOH guidelines. The District will inform:

1. affected staff, (e.g., the classroom teacher, site technology specialist, specialists, etc.) in writing by a District administrator/designee or school nurse that a student is out of class due to a COVID-19 quarantine;
2. affected educators of any non-photo/non-video students enrolled in their class(es)/roster; and
3. the family/student of the following disclaimer:
 - a. **Disclaimer:** Your student is being provided access to classroom instruction as an accommodation while your student is quarantined due to COVID-19. The recording or reproduction of any live-streamed or recorded classroom instruction is strictly prohibited. Misuse of classroom material may result in discipline, up to and including suspension or expulsion.

Assuming the student is well enough to engage in their education, some instructional support will be provided within the first 24 hours after the educator is informed that the student is quarantined, with full implementation of student-access no later than three (3) school days. Each educator will use their professional discretion to create the best possible outcome for students who have been quarantined and cannot participate in person. Live streaming (which will not be saved) and/or video recordings including the educator shall be a part of what is offered so students returning from quarantine will have the least amount of barriers when rejoining their classmates for in-person learning.

Educators who use Zoom and/or other platforms to provide virtual instruction while students are present may choose to record their instruction and make it accessible to District students/staff for up to fourteen (14) calendar days on closed District virtual sites (e.g., a GoogleDrive). Recordings will be shared in the appropriate way (e.g., Seesaw, Google Classroom, Schoology, etc.) accessible by only quarantined students/families for at least 24 hours.


Educators will use their professional discretion in determining when to delete posted recordings of classroom instruction that includes students during the 14-day period. In deciding when to delete a recording, an educator will take into consideration a quarantined student's ability to access the recording.

Specific to the needs of streaming and providing video lessons, the District will, once informed by the educator of the need, set up and provide any necessary equipment (e.g., microphone) as needed and provide staff access to technology training starting in September. Classified and certificated staff may utilize technology hours for time spent for this training. In addition, certificated staff may utilize MAPL hours for time spent for this training and collaboration if such activity is completed outside contract hours and agreed upon in advance by the staff member's evaluator. As always, classified overtime requires prior administrator approval.


Recordings will not be used for evaluative purposes unless requested by the educator.


Students who are absent for any reason other than COVID-19 quarantine as described above may not receive this level of instructional support.

This is a non-precedent setting agreement and will sunset on August 15, 2022.


Donna Colosky (Aug 26, 2021 18:54 PDT)
Donna Colosky date
Superintendent


Sally Loeser date
MIEA President


Erin Battersby (Aug 26, 2021 17:35 PDT)
Erin C. E. Battersby date
District Representative


Susan Hamp (Aug 26, 2021 21:41 PDT)
Susan Hamp date
MIEA Representative